

December 2015

To whom it may concern:

## Notice of New Year Holiday

Please note that our office will be temporary closed for New Year holiday.  
We apologize in advance for any inconvenience this may cause, and thank you  
for your understanding and cooperation.

**Closed: 26th December 2015 ~ 3rd January 2016**

\* Re-open from 4th January 2016 (Monday).

Sincerely yours